



The 47th Annual Cotuit Arts & Crafts Festival ▪ Sponsored by the Cotuit Federated Church

## INSTRUCTIONS & GUIDELINES

Saturday, August 19, 2017 (10 AM – 4 PM) &  
Sunday, August 20, 2017 (10 AM – 4 PM)  
Cotuit Village Green

Website: [www.CraftFestCotuit.com](http://www.CraftFestCotuit.com)

January 5, 2017

We are looking forward to the 47th annual Arts & Crafts Festival. Again, this year it's a two-day event.

### Site reservation guidelines:

a. Act now to reserve the site of your choice. *A professional security firm will be hired to protect your goods during the overnight hours.*

b. We want to remind you about what crafts you may exhibit: *A craft is defined as something Handcrafted by the Crafter. It can be done on a commercial product (like a painting on a commercial canvas) but the major portion of the product must be the crafter's work, and must apply to all products exhibited. Note: Artists may exhibit prints as long as original works are also for sale.*

*We encourage artists to demonstrate their crafts inside their booths.*

c. Status of booth assignments (listing Craft) will be continuously posted on the web site:

[www.CraftFestCotuit.com](http://www.CraftFestCotuit.com)

d. A confirmation letter, with additional guidelines, will be sent (by e-mail when available) once your site has been assigned.

**Marketing:** This year we will continue our advertising by publishing in magazines and newspapers.

**Parking:** Just as we did last year, off-site parking will be available for both the Crafters and the general public.

**Advertising:** Our (8½ x 5½) inch booklet is full of information including a list of participating Crafters as well as a map which together links where you can be found on the Green. Many participate in taking an Ad in the booklet, which provides an opportunity to better describe what they can find at your booth and where they can get in touch with you when the fair is done. *Our Registrar receives a large amount of inquiries, off-season, looking for just that right thing. For further information please check our website or call the Registrar for up to date details. Note: This event is sponsored by The Cotuit Federated Church with proceeds used to fund our Church and its Church missions.*

We look forward to seeing each and every one of you!

Sincerely  
Louise Rohner  
Registrar, CraftFest Cotuit  
508-428-0141